



Notice of ANNUAL GENERAL MEETING and AGENDA SCHEDULE

1. MEETING OPENING

The Annual General Meeting (AGM) of the Wireless Institute of Australia (WIA) was to have been held in Hobart Tasmania on 10 May 2020. Notification of this was included in the January / February Edition of Amateur Radio magazine.

Government restrictions on travel and accommodation due to COVID-19 meant that the AGM was postponed to a date to be determined. Notice of the postponement was published on the WIA news,

The postponed 2020 Annual General Meeting of the Wireless Institute of Australia will now be held at the WIA National Office at Unit 20, 11-13 Havelock Road, Bayswater Victoria on 25th July 2020 commencing at 10.00am.

Due to COVID-19 restrictions members attendance in person will not be possible. The Australian Securities and Investment Commission has agreed that hybrid meetings may be held.

The AGM will be streamed live, and financial members will be able to follow proceedings online. Members will need to be financial and must register to receive the streamed broadcast.

WIA directors will be present either in person or by electronic means.

All voting will be recorded on Proxy Voting forms which need to be lodged at least 24 hours prior to the start of the AGM.

Questions and discussions will be by electronic means on the day.

The secretary advises that motions put at the meeting will be passed by a count of proxy votes. All members wishing to vote at the AGM will need to record their vote on the proxy form available on the WIA web site, or by contacting the national office.

Proxy forms will need to be lodged at the national office at any time up until 24 hours prior to the commencement of the meeting. Proxies will not be accepted from members that are not financial.

2. RECORD of DIRECTORS PRESENT (in person or by electronic means)

3. RECORD of MEMBERS REGISTERED to attend (in person or by electronic means)

Members must be financial as that the date of the AGM and need to register to participate.

**ANNUAL GENERAL MEETING - 2020
AGENDA**

4. ACCEPTANCE of APOLOGIES

Proposed Motion That the apologies received and noted be accepted

5. RECOGNITION of SILENT KEYS

6. REGISTRATION of PROXIES

Proposed motion That the proxies as recorded be accepted

7. ACCEPTANCE of PREVIOUS MINUTES

Proposed motion That the minutes for the 2019 Annual General Meeting held in SYDNEY and published on the WIA Web site be accepted

8. PRESIDENTS ADDRESS

9. FINANCIAL REPORT including Audit and Directors report

Proposed motion That the FINANCIAL STATEMENTS for the year Ending 30 December 2019, DIRECTORS REPORT and AUDIT REPORT as published on the WIA web site be noted

10. GENERAL BUSINESS – Notices of Motions

Nil

11. ELECTION DECLARATION

Declaration of the election results

12. RETURNING OFFICER

Proposed motion That the appointment of John Henry MARSHALL as Returning Officer for 2020 -21 be confirmed

13. WIA MERIT AWARDS

14. WIA PUBLICATIONS COMMITTEE AWARDS

15. LONG SERVICE AWARDS

16. OTHER BUSINESS

17. VOTE OF THANKS

18. CLOSE OF ANNUAL GENERAL MEETING